

## Application Instructions

### Distinction in Medical Education (DIME)

The DIME application includes 3 sections:

- Contact Information
- Education/Career plans
- Statements/CV—materials in this section should be prepared before beginning the application

Materials to prepare:

Note: Per [University policy](#) and [ULSOM's Honor Code](#), generative AI tools (e.g. ChatGPT) may not be used for Distinction Track applications.

- CV (use the template on the main application page for guidance) You will upload your CV when prompted. Submit your CV as a pdf and use the following format for the filename:  
Lastname\_Firstname\_CV.
- Statement of Experience in Education: Briefly describe any experience you have had with teaching, instruction, curriculum development, learner assessment or evaluation, or relevant education and trainings. You will paste this into a text box within the application.
- Teaching Philosophy Statement: Based on your interest in our distinction track, please outline your teaching philosophy. Please provide a 1-2 page self-reflective statement of your beliefs about teaching and learning, conveying your core ideas about and goals for education. Please use specific and concrete examples of what teachers and learners should do to achieve those goals. Write this from your “heart” and understand that there is no right or wrong way to author it. You can write this based on your own teaching or coaching experience or from what you have observed in your own educational experience.

Questions to prompt your thinking include:

1. **Your concept of learning:** What do you mean by learning? What happens in a successful learning situation?
2. **Your concept of teaching:** What are your values, beliefs, and aspirations as a teacher? Do you wish to encourage mastery, competency, transformational learning, lifelong learning, general transference of skills, critical thinking? What does a perfect teaching situation look like to you and why?
3. **Your goals for students:** What skills should students obtain as a result of your teaching? Think about your ideal student and what the outcomes of your teaching would be in terms of this student's knowledge or behavior.
4. **Your teaching methods:** What methods will you consider to reach these goals and objectives? What are your beliefs regarding learning theory and specific strategies you would use, such as case studies, group work, simulations, interactive lectures?

**5. Your interaction with students:** What are your attitudes towards advising and mentoring students? How would an observer see you interact with students? Why do you want to work with students?

Use 12 point Arial font and 1-inch margins. Submit your Teaching Philosophy Statement as a pdf and use the following format for the filename: Lastname\_Firstname\_Statement.

Application Submission

After you've prepared these materials, access the DIME application from the main application page. Complete the contact and education/career information, your Statement of Experience, and upload your CV and Teaching Philosophy Statement when prompted. Select the checkbox "Send me an email receipt of my responses" to receive a link to your submission.

Questions about the application process:

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